

Thank you for your interest in earning college credits while in high school. In order for students to be enrolled in the courses listed under Step 4, students are required to apply for funding through the state of Ohio. If a student does not receive funding after submitting an application, he will be able to stay in the class but only for AP credit.

In an effort to streamline your application process for the College Credit Plus courses taken on Benedictine Campus through Cuyahoga Community College I have compiled the following checklist. Please follow these steps:

- 1) Apply to the Tri-C CCP program at: [http://bit.ly/YTA\\_APP](http://bit.ly/YTA_APP) (By March 24th)
  - a. You will need to create a Tri-C account
  - b. Then continue to your application (Step by Step instructions are found at [http://bit.ly/YTA\\_Help](http://bit.ly/YTA_Help))
  - c. Please make sure to list Youth Technology Academy in the Plan Section
- 2) Send a letter of intent through email to the State of Ohio found here: [http://bit.ly/CCP\\_LOI](http://bit.ly/CCP_LOI) (By April 1st)
- 3) You will receive a letter of acceptance from Tri-C. You will need a digital copy for your SAFE application.
- 4) Apply for funding through the State of Ohio Safe Account. <https://safe.ode.state.oh.us/portal>  
(Available between February 20th and April 15th)
  - a. Here is a manual to help set up and apply [http://bit.ly/CCP\\_Parent\\_Help](http://bit.ly/CCP_Parent_Help)
  - b. Benedictine High Schools IRN is 052662
  - c. Metro Campus Tri-C IRN is 063404
  - d. Below is a list of courses and the number of credit hours you will need to apply for per term
    - i. Single Board Processing / Raspberry Pi/Drone (3 credits Fall term and 3 credits Spring term)
    - ii. Introduction to Robotics (2 credits Fall term and 2 credits Spring term)
    - iii. Computer Aided Design / Auto-CAD (3 credits Fall term and 3 credits Spring term)