



A 1,500-year tradition in preparing young men for life

Assistant Principal - Benedictine High School

Benedictine High School is seeking a qualified candidate who is mission-driven and team-oriented to join its administration as the Assistant Principal. The starting date for the position is July 1, 2021.

About Benedictine High School

Benedictine High School is an all-male Roman Catholic college preparatory high school with grades 9-12. Led by the Benedictine monks of Saint Andrew Abbey since 1927, Benedictine High School attracts a rich diversity of families from over one hundred different grade schools across five Cleveland counties. Its enrollment is typically 325-350. It is located on a beautiful 15-acre campus with two classroom buildings, an athletic wing, practice fields, and St. Andrew Abbey. There are about 60 staff and faculty, with about two-thirds of the faculty having advanced degrees. Benedictine has a rich history of developing accomplished young men. Importantly, Benedictine challenges its students to grow physically, intellectually, and especially spiritually in preparation for success in higher education and life. In the Benedictine tradition of community life, we encourage our students to learn to grow in mutual respect of differences in background and culture. In pursuit of our missions, we believe that a Benedictine education encompasses the Catholic Church tradition and the principles conveyed in the Rule of Saint Benedict, which are the beacons to which we look to order and direct our lives. We follow the Hallmarks of St. Benedict to guide the transformation of our students into Men of Benedictine.

Assistant Principal Position

The Assistant Principal will report to the President-Principal of the school and is responsible for assisting in directing a comprehensive program supporting the Benedictine High School mission, executing its strategies, and accomplishing the day-to-day operations of the school. The Assistant Principal's leadership and management of the school serve all our constituents, including the families of our students, the students, faculty, staff, and volunteers.

These key responsibilities lead to the following academic outcomes.

- As a College Preparatory High School, The Assistant Principal is responsible for assisting students' preparation academically for a successful high school and college career.
- The Assistant Principal assists in creating a school culture of high academic standards among faculty and students. S/he encourages an expectation of life-long learning evidenced by continually improving learning experiences.

- The Assistant Principal assists in driving student achievement gains through the development and support of effective student learning by building a faculty/staff to prepare students with a wide range of capabilities for college and career success through thoughtful and consistent professional development rooted in best practices. The Assistant Principal uses data to provide teachers with metrics to support student learning to meet the school's goals.
- The Assistant Principal will help develop academic support programs for tutoring and mentoring that help students be successful at Benedictine.
- The Assistant Principal will create and lead a program developing new teachers to be effective in the classroom.
- The Assistant Principal will also assist in leading the Benedictine major academic initiatives focused on students gaining college and career advantages.
- The Assistant Principal assists in developing and supports policies and procedures consistent with Federal, State, Local, and Diocesan requirements.
- The Assistant Principal will also have teach/counsel/coach duties to obtain the students' pulse in the learning environment.

Preferred Candidate Qualities

A strong candidate for this position will have the following demonstrated competencies and personal qualities that we consider essential to meeting our institution's goals and modeling for our faculty /staff, students, families, and friends. The ideal candidate:

- Has professional experience with a proven track record as a strong leader that has led teams to achieve goals, sets and maintains high standards, manages with clear written processes, demonstrates the ability to develop personnel, and drives continual improvement.
- Has experience as a high school teacher or administrator and has a passion for developing high school age students.
- Has experience in leading a Catholic institution and demonstrates a willingness to guide the institution consistent with the teachings of St. Benedict.
- Has active principal licensure from the State of Ohio.

To Apply: Please submit a cover letter and resume to ryzner@cbhs.edu by Friday, February 26, 2021.